

MINUTES FOR

Reauthorization Committee of Colorado Council of Deans of Education (CCODE)

April 27, 2011, 3:00-5:00pm

Present: Carolyn Edwards, Jennie Whitcomb, Nella Bea Anderson, Suzie Perry, Sara Dallman, Mike Taber, Jami Goetz, Karen Kelly, Ian Macgillivray. Guests: Kevin Poole, Shelley Zion and Brent from Center for Advancing Practice, Education and Research (UCD).

1. New Reauthorization Committee membership:

- Valerie Dobbs, Mesa State College, replacing Nella Bea Anderson.
- Donna Cooner, CSU, replacing Carolyn Edwards.
- Mike Taber, Colorado College, replacing Debora Scheffel.
- Sara Dallman, CCU
- Suzie Perry, Regis
- Jennie Whitcomb, CU Boulder

Many thanks to Carolyn Edwards, Nella Bea Anderson, and Debora Scheffel for your service!!

2. Revisit draft recommendations for virtual field-based experiences discussed at CCODE Retreat.

- 3:00PM Guests: Kevin Poole, Continuing and Professional Education Coordinator and Shelley Zion, Executive Director for Center for Advancing Practice, Education and Research (UCD) available to answer questions about teacher candidates working in virtual environments Contact info: KEVIN.POOLE@UCDENVER.EDU or (303) 315-4984.
 - Follow up from this discussion includes:
 - Explore an Online Teaching endorsement, perhaps tied to Instructional Technology (8.08) endorsement because online teaching is fairly related to how to incorporate technology into online teaching.
 - Conduct needs assessment for an Online Teaching endorsement. Jami will bring it up at CASPA. Also should bring it up with CASE.
 - DHE work with Kevin to pull some data on candidates who have completed UCD's online teaching certificate (alone or as part of M.A. Information and Learning Technology).
 - For Fall 2011 CCODE Retreat, have a demo for what field-based experiences in online/blended classrooms might look like.
- Reauthorization Committee agreed on the following statements that DHE and CDE will work into a letter that can be used to demonstrate that educator preparation programs are being proactive in the area of preparing candidates for online/blended teaching:
 - Educator preparation programs are encouraged to identify opportunities for candidates to complete a portion of the 800 required hours of field-based experience in online or blended learning P-12 classrooms.
 - Educator preparation programs are encouraged to prepare candidates in best practices for teaching in online and blended learning environments.
 - Educator preparation program faculty are encouraged to utilize online platforms for posting course documents and engaging with candidates wherever appropriate and feasible.
- Related to this, the committee also discussed:
 - There is no state policy or rule stipulating how the 800 hours should be divided up, between practica and student teaching or between traditional classroom, online, or blended classrooms. This has been and for the time being will continue to be a decision left up to the institution.
 - The previous idea to recommend that programs adopt and enforce a policy related to ensuring consistency across traditional and online coursework was dropped because it is already addressed in Section II.6. of the Institutional Report template, which asks, "Which of the above educator preparation programs are offered off-campus or via distance learning technologies and how do you

ensure they meet the same objectives and outcomes as programs taught in the traditional classroom?”

- In the letter DHE will draft with the statements above, we can also mention CCODE is already demonstrating a commitment to these ideas because it has been in the IR template and included in the reauthorization process for several years now. The letter will also include a short preamble or rationale for why this commitment is important.
- Ed prep programs are encouraged to collect data on allowing candidates to complete some field-based experiences online so we can make well-informed decisions in the future.
- If CDE is going to consider an Online Teaching endorsement, we should define what the skill sets for online teachers look like. Faculty need to be at the table to drive this process and it should be research based.

3. Idea to set up a webpage to hold course syllabi and other documents for reauthorization.

- This is working really well. Allows seamless access to all documents for content reviewers.

4. Idea to develop and use a common survey to use with graduates and employers.

- Similar in concept to 1st & 3rd Year Survey. Reauthorization Committee will begin to develop it.
- Will allow for baseline data and comparisons between institutions. Data could supplement Educator ID System data and could also tie in TELL Survey data.
- Next steps:
 - Send Ian some models currently in use in Colorado and elsewhere that we can build upon.
 - Consider infrastructure and data management so this is not a burden on the institutions.
 - Are there grant opportunities to fund some of this?

5. S.B. 36 Advisory Group and HR File data.

- DHE has received Human Resources files from CDE.
- UCD and UCB are piloting verifying the data and analysis of the data.
- Once the kinks get worked out, the idea is to assist all educator preparation programs in the verification and analysis of their data.

6. Update on bill to tweak initial review and reauthorization process (C.R.S. 23-1-121).

- Next steps:
 - Institutional Report template needs tweaking. Put on next agenda.
 - CCHE Policy IP: Teacher Education (<http://highered.colorado.gov/Publications/Policies/Current/i-partp.pdf>) will need to be revised if bill becomes law. DHE will rewrite policy, get CCODE's feedback, and CCHE will approve revision.

7. Follow up on move to clinical based preparation?

- More on this after Jami, Ian & Donna return from the NCATE Clinic.

8. PEDS files utility for CDE and DHE?

- Ian will follow up with the Data Advisory Group (each public institutions' Institutional Reporting folks are on this group that meets at DHE) regarding changes they may request for the Teacher Ed File. Ian will invite IR folks from private IHEs to next DAG meeting to discuss Teacher Ed File.
- Ian is thinking about renaming the Teacher Ed File to Educator Preparation File. Thoughts? Data are due this August.

9. Put TPA on next agenda.

10. Schedule of Reauthorization visits:

- Colorado Christian University, March 7-10, 2011. Honorine Nocone and Carolyn Haug (UCD) represented CCODE.
- Western State College, April 20-22, 2011. Donna Stout (ASC) represented CCODE.
- Colorado State University, May 2011, joint with TEAC.
- Adams State College, September 28-30, 2011. Someone from UNC, UCB and/or UP to represent CCODE?
- University of Northern Colorado, March 2013. *Can we align reauthorization with CAEP?
- University of Colorado-Boulder, Spring 2013. Concurrent with CAEP.
- University of Colorado-Denver, Fall 2013. Concurrent with CAEP.
- University of Phoenix, Fall 2011 joint with NCATE.
- Jones International University, December 2014. (Unless do a mini-reauthorization in 2012-13 to align with next CAEP accreditation).
- Rocky Mountain College of Art + Design, April 2014.
- Colorado State University, Fall 2014. Concurrent with CAEP.
- University of Colorado-Colorado Springs, November 2014. Concurrent with CAEP.
- Ft. Lewis College, January 2015. Concurrent with CAEP.
- Regis University, March 2015. Concurrent with CAEP.
- University of Denver, April 2015.
- Mesa State College, September 2015. *Can we align reauthorization with CAEP?
- Colorado College, October 2015.

Next meeting: Monday, May 23, 3:00-5:00pm at DHE, Rachel B. Noel Conference Rm.

The School of Education & Human Development at the University of Colorado Denver offers an exciting array of professional development courses and programs designed to help busy educators and mental health professionals master challenges in today's schools.

ATTENTION CURRENT AND ASPIRING...

ONLINE TEACHERS

Online teaching – ranging from hybrid courses that offer a combination of in-person and online instruction to fully online experiences and distance learning – is growing and expanding in K-12 settings and is increasingly common at many types of higher education institutions. The Online Teaching certificate program is designed for K-12, college and university educators interested in creating and teaching online and blended courses, or using Web-based/Web 2.0 components to enhance face-to-face instruction.

In accordance with professional standards for quality online courses, participants will complete 9 credits of coursework that addresses the following areas related to online teaching and learning: roles of instructors and students, communication, facilitation strategies for online discussions, collaborative nature of online courses, available technologies for delivery, methods of assessment, learning outcomes and activities, and evaluation.

All courses are online. INTE 5200 must be taken first. INTE 5250 and INTE 5680 may then be taken in either order. Courses from the certificate program are fully transferable into the MA in Information and Learning Technologies degree program.

INTE 5200 Designing and Organizing an Online Course

This online course helps educators transition to teaching online. Create online learning experiences, activities, assessments, and resources. Explore blended learning environments, synchronous and asynchronous instruction, the use of emerging technologies and trends along with accessibility concerns, and effective evaluation of online course design. *Offered Fall term*

INTE 5250 Facilitating and Fostering Online Learning

This online course provides a foundation for effective online teaching strategies in course management, communication, motivation, social presence and facilitation. Explores several online teaching strategies and approaches for creating engaging learning experiences for students in asynchronous and synchronous learning communities. *Offered Spring term.*

REGISTER: Email cpe@ucdenver.edu to request info.

INTE 5680 Integrating Media in eLearning Environments

This online course helps students develop and integrate media resources into eLearning environments, applying principles of media selection and multimedia learning. Students survey and sample a variety of tools for production of audio, video, and multimedia content and examine ways to enhance eLearning courses through multimedia presentation and engagement resources. *Offered Summer and Fall terms.*

COST: \$349 per credit; \$1047 per course; \$3141 per certificate
(Plus a \$100/course online fee. Tuition charges are subject to change.)

FOR MORE INFORMATION CONTACT

Kevin Poole -- kevin.poole@ucdenver.edu
Continuing & Professional Education Coordinator

University of Colorado Denver

School of Education & Human Development